

**Berkley Public Library**  
**Board Meeting Minutes**  
**January 15th, 2025**

**Present:** Matt Church, Library Director; Carol Hermann; Amanda Rohda, Rita VanBrandeghen, Christina Grimm

**Call to order:** 7:04PM

**I. Public Comments**

- a. No Public Comments, one public guest from the community

**II. Officer Selection**

- a. Margaret McGee nominated and approved to be Vice Chair for 2025
- b. Margaret's father passed away: select a book to donate in his memory to the collection

**III. Approval of Minutes from November 20<sup>th</sup> Meeting**

- a. The Board approved minutes from previous meeting. Carol moved to approve, Christina seconded.

**IV. Librarian's Report**

- a. New Tagging system- The Library Network – Items will have RFID tags, materials handling system in Novi, handle delivery and sorting of materials between libraries more effective and efficiently. This will help sort things more effective and efficiently, for example able to check out a stack of materials vs 1 by 1. Royal Oak and Ferndale currently set up and use with success. TLN is providing all the tags, the Berkley Library purchased equipment to read the tags, and will need to convert everything in our collection which will be an ongoing project. The library will be weeding through things that are no longer needed, so far anything from November 2024 on have been started to be tagging as received in. As things go through system, we are putting tags, also doing one collection at a time throughout the Library.
- b. Coats for the Cold drive has a great response, 2 boxes full were donated.
- c. Friends raised \$1,545 for book sale, meeting Jan 27<sup>th</sup> for another book sale; planning a puzzle swap Feb 13<sup>th</sup>.

- d. Santa came to the library with over 200 people that stopped by. Down a bit for last year due to competition with the Lions game but still a good turnout. Planning ahead for next year for best time.
- e. Mike McGuinness taking a role with City of Pontiac.
- f. Battle of the Books contest starting through the school district, encouraging more readers to visit the library.
- g. ESL programs meetings- partnerships and collections
- h. HR director started this week which is a new position for the city.
- i. HVAC work continues to progress in and be honed in. The crane will lift the chiller onto the roof soon and will not affect the library hours.
- j. Raised over \$1,000 through the Giving Tree. Vox Books, a new type of audiobook for kids, were purchased to start a new collection.

**V. Old Business**

- a. November numbers were up compared to the previous year, while December was slightly down.

**VI. Update from City Council Liaison (Not Present)**

- a. New City manager, Crystal, putting in a lot of time with new role which officially started December. She has hitting the ground running. Interim City Manager appointment helping her transition some of the bigger events for the time being as she is fully ramped up.
- b. Council meeting Jan 27<sup>th</sup>. Audit report from Audit directors and Finance
- c. MLK Event at Berkley High School in collaboration with Royal Oak and Clawson, usually a great event and hope to have great turnout.

**Meeting adjourned 7:27PM EST.**

**Next Meeting: Wednesday Feb 12<sup>th</sup> at 7:00PM EST**

**Submitted by Christina Grimm**